

Office of State Procurement  
State of Louisiana  
Division of Administration

JOHN BEL EDWARDS  
GOVERNOR



JAY DARDENNE  
COMMISSIONER OF ADMINISTRATION

**ADDENDUM No. 4**  
**February 19, 2020**

Your reference is directed to File No. A3000014334P, Solicitation No. 3000014334 scheduled to be opened at 10:00 A.M. CT on March 5, 2020 for Request for Proposal for Electronic Credit Card and Debit Card Processing for the Louisiana Department of Revenue (LDR).

**The following changes are to be made to the referenced solicitation:**

**Refer to RFP Section 1.6 Schedule of Events, 3. Deadline to answer written inquiries**

**Changed to read:** Deadline to answer written inquiries to be March 4, 2020.

**Refer to RFP Section 1.6 Schedule of Events, 4. Proposal Opening Date (Proposal Submission Deadline)**

**Changed to read:** Proposal Opening Date (Proposal Submission Deadline) to be March 19, 2020 at 10:00 AM CT.

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This addendum is hereby officially made a part of the referenced Solicitation.

**ACKNOWLEDGMENT:** If you have already submitted your proposal and this Addendum does not cause you to revise your proposal, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgment by mail to: Office of State Procurement, P.O. Box 94095, Baton Rouge, LA 70804-9095, by hand delivery or courier to: Office of State Procurement, 1201 N. Third Street, Claiborne Building, Suite 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgment at any time. Failure to execute an Acknowledgment shall not relieve the Proposer from complying with the terms of its proposal.

Addendum Acknowledged/No changes:

For: \_\_\_\_\_ By: \_\_\_\_\_

**REVISION:** If you have already submitted your proposal and this Addendum requires you to revise your proposal, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to proposal opening in a sealed envelope marked with the file number, the proposal opening date and time either by mail to: Office of State Procurement, P. O. Box 94095, Baton Rouge, LA 70804-9095, or by hand delivery or courier to: Office of State Procurement, 1201 N. Third Street, Claiborne Building, Suite 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. Electronic transmissions other than by fax are not being accepted at this time.

**Revisions received after proposal opening shall not be considered and you shall be held to your original proposal.**

Revision: \_\_\_\_\_

For: \_\_\_\_\_ By: \_\_\_\_\_

By: Monica Clark  
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